

**Melrose Public Schools**  
**Elementary Behavior Intervention Rubric**

In order to promote positive behaviors, staff will respond to negative patterns of behavior, regardless of intent. A behavior report will be filled out for each administrative referral. Any severe behavior may result in immediate review for suspension and the Principal has discretion to apply appropriate consequences regardless of this guide.

Confirmed Behavior	Grade	1 <sup>st</sup> Administrative Referral	2 <sup>nd</sup> Administrative Referral	3 <sup>rd</sup> Administrative Referral	4 <sup>th</sup> /Beyond Administrative Referral
<b>Verbal/Emotional:</b> -Teasing -Making fun of others -Putting others down -Name-calling -Mocking-imitating and other such acts -Gestures with negative connotations -Inappropriate language and/or tone -Not respecting other's personal space -Starting/spreading rumors -Excluding others -False accusations	<b>K-2</b>	Student/Principal conference Call home by Principal	Loss of a privilege Call home by Principal	Loss of multiple privileges Call home by Principal	After school detention Parent conference to develop individual plan to improve student behavior
	<b>3-5</b>	Loss of a privilege Student/Principal conference Call home by Principal	Loss of multiple privileges Call home by Principal	Loss of multiple privileges 1 after school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan
<b>Physical</b> -Poking, shoving, blocking a pathway, pinching, chasing and other such acts and pulling hair	<b>K-2</b>	Student/Principal conference Call home by Principal	Loss of a privilege Call home by Principal	Loss of multiple privileges Call home by Principal	After school detention Parent conference to develop individual plan to improve student behavior
	<b>3-5</b>	Loss of a privilege Student/Principal conference Call home by Principal	Loss of multiple privileges Call home by Principal	Loss of multiple privileges 1 after school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan
<b>Other Behaviors</b> -Inappropriate items -Dress code -Lying -Cheating	<b>K-2</b>	Student/Principal conference Call home by Principal	Loss of a privilege Call home by Principal	Loss of multiple privileges Call home by Principal	After school detention Parent conference to develop individual plan to improve student behavior
	<b>3-5</b>	Loss of a privilege Student/Principal conference Call home by Principal	Loss of multiple privileges Call home by Principal	Loss of multiple privileges 1 after school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan
Immediate Administrative Referral					
<b>Severe Verbal/Emotional</b> -Inciting or cheering on aggression, ganging up on others -Written/Verbal harassment -Making threats -Acts of verbal retaliation -Vulgar language	<b>K-2</b>	Loss of a privilege Call home by Principal	Loss of multiple privileges Call home by Principal	After school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan
	<b>3-5</b>	Loss of multiple privileges Call home by Principal	Loss of multiple privileges 1 after school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan	Multiple day suspension Possible expulsion hearing Referral to School Resource Officer Superintendent notified
<b>Severe Physical</b> -Hitting, punching, kicking, tripping and spitting -Physical acts of retaliation -Throwing objects -Sexually aggressive behavior -Biting	<b>K-2</b>	Loss of a privilege Call home by Principal	Loss of multiple privileges Call home by Principal	After school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan
	<b>3-5</b>	Loss of multiple privileges 1 after school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan	Multiple day suspension Referral to School Resource Officer Superintendent notified	Possible expulsion hearing
<b>Other Severe Behaviors</b> -Vandalism -Stealing -Repeated disobedience -Inappropriate use of materials and/or technology	<b>K-2</b>	Loss of a privilege Call home by Principal	Loss of multiple privileges Call home by Principal	After school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan
	<b>3-5</b>	Loss of multiple privileges Call home by Principal	Loss of multiple privileges 1 after school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan	Multiple day suspension Possible expulsion hearing Referral to School Resource Officer Superintendent notified