



TIME STAMP

**NOTICE OF MEETING
CITY OF MELROSE, MASSACHUSETTS**

ORGANIZATION: Winthrop Elementary School Site Council

MEETING **PUBLIC HEARING (Please check appropriately)**

DATE: Wed., 10/26/11 **TIME:** 3:00 **PM**

LOCATION OF MEETING PLACE: Principal's Office/Conference Room,

Winthrop Elementary School, 162 First St., Melrose, MA

REQUESTED BY: Mary Alise Herrera, Winthrop Principal

Notice of every meeting of a local body must be filed and time-stamped with the City Clerk's Office at least 48 hours prior to such meeting (**excluding Saturdays, Sundays and legal holidays**) and posted in accordance with the provisions of the Open Meeting Law under M.G.L. Chapter 30A, Sec. 18-25. Such notice shall contain a listing of topics that the Chair reasonably anticipates will be discussed at the meeting.

**AGENDA
(Listing of Topics)**

- 1.) Review and approval of minutes from October 4, 2011
- 2.) Updates and changes to the 2011/2012 School Improvement Plan
- 3.) Superintendent Search Process
- 4.) Incoming Kindergarten (2012/2013) parent/guardian tours
- 5.) Old Business/New Business