



TIME STAMP

**NOTICE OF MEETING  
CITY OF MELROSE, MASSACHUSETTS**

**ORGANIZATION:** Winthrop Elementary School Site Council

**MEETING**  **PUBLIC HEARING (Please check appropriately)**

**DATE:** 1/25/12 **TIME:** 2:30 **PM**

**LOCATION OF MEETING PLACE:** Principal's Office/Conference Room,

Winthrop Elementary School, 162 First St., Melrose, MA

**REQUESTED BY:** Mary Alise Herrera, Winthrop Principal

Notice of every meeting of a local body must be filed and time-stamped with the City Clerk's Office at least 48 hours prior to such meeting (**excluding Saturdays, Sundays and legal holidays**) and posted in accordance with the provisions of the Open Meeting Law under M.G.L. Chapter 30A, Sec. 18-25. Such notice shall contain a listing of topics that the Chair reasonably anticipates will be discussed at the meeting.

**AGENDA  
(Listing of Topics)**

- 1.) Approval of minutes from the 11/30/11 Site Council Meeting
- 2.) First 100 Days – Parent Survey Review and Timeline
- 3.) Planning for 2012/2013
  - a. New Family Match Up
  - b. Strengths & Weaknesses – Site Council Survey
  - c. School Improvement Plan