

**Melrose Public Schools
Elementary Behavior Intervention Rubric**

In order to promote positive behaviors, staff will respond to negative patterns of behavior, regardless of intent. A behavior report will be filled out for each administrative referral.

Confirmed Behavior	Grade	1st Administrative Referral	2nd Administrative Referral	3rd Administrative Referral	4th/Beyond Administrative Referral
Verbal/Emotional: -Teasing -Making fun of others -Putting others down -Name-calling -Mocking-imitating and other such acts -Gestures with negative connotations -Inappropriate language and/or tone -Not respecting other's personal space -Starting/spreading rumors -Excluding others -False accusations	K-2	Student/Principal conference Call home by Principal	Loss of a privilege Call home by Principal	Loss of multiple privileges Call home by Principal	After school detention Parent conference to develop individual plan to improve student behavior
	3-5	Loss of a privilege Student/Principal conference Call home by Principal	Loss of multiple privileges Call home by Principal	Loss of multiple privileges 1 after school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan
Physical Poking, shoving, blocking a pathway, pinching, chasing and other such acts and pulling hair	K-2	Student/Principal conference Call home by Principal	Loss of a privilege Call home by Principal	Loss of multiple privileges Call home by Principal	After school detention Parent conference to develop individual plan to improve student behavior
	3-5	Loss of a privilege Student/Principal conference Call home by Principal	Loss of multiple privileges Call home by Principal	Loss of multiple privileges 1 after school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan
Other Behaviors -Inappropriate items -Dress code -Lying	K-2	Student/Principal conference Call home by Principal	Loss of a privilege Call home by Principal	Loss of multiple privileges Call home by Principal	After school detention Parent conference to develop individual plan to improve student behavior
	3-5	Loss of a privilege Student/Principal conference Call home by Principal	Loss of multiple privileges Call home by Principal	Loss of multiple privileges 1 after school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan
Immediate Administrative Referral					
Severe Verbal/Emotional -Inciting or cheering on aggression, ganging up on others -Written/Verbal harassment -Making threats -Acts of verbal retaliation -Vulgar language	K-2	Loss of a privilege Call home by Principal	Loss of multiple privileges Call home by Principal	After school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan
	3-5	Loss of multiple privileges Call home by Principal	Loss of multiple privileges 1 after school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan	Multiple day suspension Possible expulsion hearing Referral to School Resource Officer Superintendent notified
Severe Physical -Hitting, punching, kicking, tripping and spitting -Physical acts of retaliation -Throwing objects -Sexually aggressive behavior -Biting	K-2	Loss of a privilege Call home by Principal	Loss of multiple privileges Call home by Principal	After school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan
	3-5	Loss of multiple privileges 1 after school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan	Multiple day suspension Referral to School Resource Officer Superintendent notified	Possible expulsion hearing
Other Severe Behaviors -Vandalism -Stealing -Repeated disobedience -Cheating -Inappropriate use of materials and/or technology	K-2	Loss of a privilege Call home by Principal	Loss of multiple privileges Call home by Principal	After school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan
	3-5	Loss of multiple privileges Call home by Principal	Loss of multiple privileges 1 after school detention Parent conference to develop individual plan to improve student behavior	Suspension Review individual behavior plan	Multiple day suspension Possible expulsion hearing Referral to School Resource Officer Superintendent notified