

# MELROSE PUBLIC SCHOOLS

## KINDERGARTEN AND GRADE 1 REGISTRATION

### EXPLANATION OF TERMS

#### GUARDIAN STATUS

**Answer "YES" if:** You are not the birth parent of the child you are registering but have legal responsibility for the minor, for example: Guardianship is the legal responsibility one person has over another person or over another person's affairs. The most common use of the term is with regard to an adult-minor relationship. This typically involves the appointment of a guardian by the courts when the child's parent or parents become unable to provide care due to death or other incapacitating circumstances.

Or Answer "NO".

#### STATE WARD STATUS

**Answer "YES" if:** The child you are registering is a child whose guardianship is determined by a judge who appoints a government agency to oversee the ward of the state's affairs. A child is only a ward of the state until his 18th birthday, when he becomes a legal adult. This does not apply, however, to those who are mentally incapable of taking care of themselves, as they may spend their whole lives in state-run facilities.

Or Answer "NO".

#### MEDIA RELEASE

**Media Release:** Your permission is requested to allow Melrose Public Schools to use the image of your child in materials, as outlined below, at school. The materials may be used by your child's teacher to celebrate learning; by the school or district to document an activity; by local newspapers or television station highlighting a school event; in the school newsletter and/or district website to promote the school and district. Your child may also have an opportunity to have work published on one of the district web pages. It is important to know that your child's last name will not be used in conjunction with any photo or video images.

**INSTRUCTIONS:** Please indicate the level of participation you feel comfortable with in regards to using your child's image as explained above. You have the option to deny permission to use your child's image entirely; to grant permission to use your child's image with limited use; or grant permission to use your child's image with unrestricted use.

- **Deny permission:** you agree NOT to have your child's image used at all.
- **Limited Usage:** you agree to have your child's image used within Melrose Public Schools ONLY and not in the larger community.
- **Unrestricted Usage:** you agree to have your child's image used in print, video and digital media and agree that these images may be used by Melrose Public Schools for publication within Melrose Public Schools and the larger community for a variety of purposes and that these images may be used without further notifying you.

**NOTE:** This permission ONLY pertains to photos, videos and digital media that the school department initiates and is NOT intended for use at public events such as athletic contests, parades, performances, etc. where the school department does not have the ultimate authority over who is photographing.

OVER

## **CONNECT-ED**

Connect-ED® is a school-to-parent communication system that allows the district to send periodic and personalized messages by telephone. The Connect-ED service helps us provide a safer learning environment, enhance emergency preparedness and improve student attendance. The system also improves parental involvement through messages sent to families regarding school programs, testing schedules, major events and other initiatives underway at the Melrose Public Schools. We firmly believe that a more informed and involved parent leads to a higher achieving student.

*This service is not mandatory for families. Please select YES if you want to participate and NO if you do not.*

**INSTRUCTIONS:** If you choose to participate, we ask that you indicate two phone numbers where you can be notified. The primary phone number will be the number called for *outreach\** messages only. In the event of a *time sensitive situation\*\**, both the primary and secondary numbers will be called. We request you also include a primary email address to receive these messages at.

Please be aware that the Connect-ED service cannot dial an extension, so be sure the numbers you include are direct lines. Also, it is our recommendation that school attendance messages be routed to a number other than the home telephone number.

If you choose not to participate, you will not receive any type of message from the school department. Please be assured that all personal information will be maintained in the strictest confidence.

*\*Outreach messages include, but are not limited to, information regarding: medical issues, report cards, schedule changes, picture day, upcoming exams, Open House, scholarships and other special events. Attendance calls report daily absences, including high school period attendance.*

*\*\*Time-sensitive calls include, but are not limited to, information regarding: school lockdowns, school cancellations and delays due to weather, intruders on campus, and evacuations.*