

# Melrose Public Schools

## Occupancy Statement/Affidavit

I/We, the parent(s), legal guardian(s) or responsible adult of \_\_\_\_\_  
(Print student's full name)

hereby certify as follows:

1. I/We wish to enroll the above named student in the Melrose Public Schools. I/We understand that pursuant to Massachusetts General Law (Chapter 76, Section 5) and Melrose Public School's Policy, students who actually reside in the City of Melrose may attend the Melrose Public Schools (MPS) and students who do not actually reside in the City of Melrose may not attend the Melrose Public Schools.
2. I/We hereby certify that effective \_\_\_\_\_, 20\_\_\_\_, the above named student is/will be residing at the following address in Melrose, Massachusetts, with:

\_\_\_\_\_  
Printed Name(s) of Parent(s)/Guardian(s)/Responsible Adult(s)

**Melrose, MA 02176**

\_\_\_\_\_  
No. Street Apt/Unit No.

Home Telephone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

3. I/We acknowledge that I am/we are required to notify the Melrose Public Schools or the above student's school, in writing, of any change in said student's address within five (5) business days of such change of address.
4. I/We understand that this Occupancy Statement will be relied upon by the Melrose Public Schools for the purpose of determining the above student's eligibility to attend the Melrose Public Schools on the basis of residency. If said student is enrolled in the Melrose Public Schools based upon the information provided and it is subsequently determined that the student does not actually reside in Melrose, I/we understand that the student's enrollment in the Melrose Public Schools will be promptly terminated and I/we will be jointly liable to the Melrose Public Schools for the student's tuition for the full academic year(s).
5. I/We further certify that I am/we are the parent(s), legal guardian(s), or responsible adult of the above student.

\_\_\_\_\_  
*Melrose Staff Member's Initials*

Over →

6. I/We understand that all applicants must reside in the City of Melrose as outlined in Massachusetts General Laws Chapter 76, Section 5 which states:

*Every person shall have a right to attend the public schools of the town where he/she actually resides, subject to the following section. No school committee is required to enroll a person who does not actually reside in the town unless said enrollment is authorized by law or by the school committee. Any person who violates or assists in the violation of this provision may be required to remit full restitution to the town of the improperly-attended public schools. No person shall be excluded from or discriminated against in admission to a public school of any town, or in obtaining the advantages, privileges and courses of study of such public school on account of race, color, sex, religion, national origin or sexual orientation. (Amended by st. 1971, c.622, c.1; st. 1973, c. 925, s.9A, st. 1993, c.282; st.2004, c.352, s.33)*

Signed under the pain and penalties of perjury on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

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Parent/Guardian/Responsible Adult (**Please circle Relationship**)

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Parent/Guardian/Responsible Adult (**Please circle Relationship**)

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Statement of Notary Public:

**Commonwealth of Massachusetts**

Middlesex County, ss.

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, the undersigned notary public, personally appeared \_\_\_\_\_ (name of document signer), proved to me through satisfactory evidence of identification, which were \_\_\_\_\_, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose.

\_\_\_\_\_  
Notary Public  
My Commission Expires:

# Melrose Public Schools Residency Statement/Affidavit

This form is to be completed by a Landlord/Property Owner\* of said property of which the enrolling student(s) reside.

I \_\_\_\_\_, swear under oath, that the following information is true:  
(Please Print)

\_\_\_\_\_ child(ren) of school age is/are living at  
(List all applicable children)  
\_\_\_\_\_, Melrose, MA 02176 of which I am the owner\* of said property  
on record.

I understand that the Melrose Public Schools reserves the right to investigate residency if they feel that temporary residency was established for the sole purpose of attending the Melrose Public Schools. I further understand that according to Massachusetts General Law (Chapter 76, Section 5) “Any person who violates or assists in the violation of this provision may be required to remit full restitution to the town of the improperly-attended public schools.”

Signed under the pain and penalties of perjury on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Name)

\* Melrose Public Schools reserves the right to validate property ownership by the Principal, or his/her designee, through the on-line Middlesex Registry of Deeds.

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Statement of Notary Public:

## Commonwealth of Massachusetts

Middlesex County, ss.

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, the undersigned notary public, personally appeared \_\_\_\_\_ (name of document signer), proved to me through satisfactory evidence of identification, which were \_\_\_\_\_, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose.

\_\_\_\_\_  
Notary Public

My Commission Expires: