

Goals and action items for the Melrose School Committee for 2012: For MSC Meeting Jan 10, 2012 Goals initially approved by School Committee on 12/21/2011. Second vote required.

Suggested action items are for discussion. Assignment of action items to specific personal or subcommittee is suggested where appropriate. Measures of success will be completion of action items. Italics indicate additions.

- 1) Committee actions are tied to existing plans such as Strategic Plan, Communication Plan, District Goals, Capital Plan, NEASC report, SIPs.
Action Items:
 - a) All plans will be listed in a single place on the web site (*P&P chair*)
 - b) Agenda items will reference appropriate plan items. (*All chairs*)
 - c) Committee will strive to use language from the plans and identify plans being followed when appropriate. (*All*)

- 2) Monitor adoption and revision of curriculum district-wide.
Action Items:
 - a) One School Committee member will participate on the Curriculum Council and will provide updates to the committee. (*Committee Chair & appointed member*)
 - b) EP&P Subcommittee will have at least quarterly presentations covering some aspect of curriculum. (*EP&P*)

- 3) Committee members should take part in additional educational opportunities to help them make more informed decisions.
Action Items:
 - a) A web page will be set up for information that Committee Members wish to share with each other, particularly from conferences, webinars, meetings etc. (?)
 - b) One member will regularly post a list of educational opportunities that members may want to participate in. (?)
 - c) Twice per year members will share the types of activities they have participated in. (*All*)

- 4) All members will participate in the creation and support of the process for hiring a new superintendent, and will participate in the final hiring decision when the Search Committee brings forward their recommendations.
Action Items:
 - a) Two members will participate on the Superintendent Search Committee and will report back to the full committee periodically. (*Appointed members*)
 - b) *At least one additional member, who is not on the search committee, will participate in each site visit. (All)*
 - c) *All members will participate in deliberations and vote on new Superintendent. (All)*

- 5) Create a working group to look into and possibly create a district document similar to the Needham Performance Report
 - a) Create working group (*Committee Chair?*)
 - b) SC discuss what resources will be needed to create a Melrose Performance Report (*All*)
 - c) Create a Melrose Performance Report (?)

- 6) Placeholder for goal(s) associated with implementing the new evaluation instruments.
To be determined in approximately June 2012. *Plan to amend goals at that time.*