

As of: 11/1/11	Work Order Listing Color Key	Vandalism	Coverage	Vacation	Costly	Trade	Tech
	School Year 2011-2012	Date		Date			
Facility	Description	In	Status	Completed	Assigned	Trade	Tech
DPW	cleared floor drain on main floor	20-Oct	Complete	20-Oct	Shop	Plumb	Ryan
Franklin	install several bulletin boards	1-Sep	Complete	20-Sep	Shop	Main	Bobby
Franklin	room 25 has an outlet that needs repairs	1-Sep	Complete	1-Sep	Shop	Elect	Tony
Franklin	Stay & Play room and rm 23 needs internet and power drops	1-Sep	Complete	21-Sep	Shop	Elect	Tony
Franklin	office needs new phone line installed	1-Sep	Complete	7-Sep	Shop	Elect	Tony
Franklin	needs help installing a leg station to wall	15-Sep	Complete	22-Sep	Shop	Main	Bobby
Franklin	remove and install white boards 3rd floor	15-Sep	Complete	17-Sep	Shop	Main	Bobby
Franklin	sink in stay and play leaking and toilet in women's 1st floor needs repairs	19-Sep	Complete	19-Sep	Shop	Plumb	Ryan
Franklin	repair curtains	26-Sep	Complete	26-Sep	Shop	Main	Bobby
Franklin	outlet needs repairs on 3rd floor	30-Sep	Complete	20-Oct	Shop	Elect	Tony
Franklin	several items of furniture and white boards need to be moved	4-Oct	Complete	5-Oct	Shop	Main	Bobby
Franklin	repair doors # 18 & 19	11-Oct	Complete	13-Oct	Shop	Main	Bobby
Franklin	3rd floor stairway needs ballast replaced	19-Oct	Complete	20-Oct	Shop	Elect	Tony
Franklin	install soap dispenser in girls room	19-Oct	Complete	19-Oct	Shop	Main	Bobby
High School	room 113 fume hood light not working	1-Sep	Complete	26-Sep	Shop	Elect	Tony
High School	patch cord needed for Principals' office	1-Sep	Complete	25-Sep	Shop	Elect	Tony
High School	install internet drop in gym office for attendance reporting	1-Sep	Complete	9-Sep	Shop	Elect	Tony
High School	wall pad needs to be fastened to wall in gym	1-Sep	Complete	2-Sep	Shop	Main	Ryan
High School	girls locker room faucet needs repairs	1-Sep	Complete	2-Sep	Shop	Plumb	Ryan
High School	Art room sink needs repairs	1-Sep	Complete	2-Sep	Shop	Plumb	Ryan
High School	Home Economics had leak from pipe in ceiling	1-Sep	Complete	2-Sep	Shop	Plumb	Ryan
High School	repairs to sink in teachers lounge restroom	1-Sep	Complete	2-Sep	Shop	Plumb	Ryan
High School	1st floor science lab repaired leak in water line	1-Sep	Complete	2-Sep	Shop	Plumb	Ryan
High School	replace toilet seat in Administration women's' restroom	1-Sep	Complete	2-Sep	Shop	Main	Ryan
High School	deliver packing tape to custodian	1-Sep	Complete	1-Sep	Shop	Main	Bobby
High School	two appliances needs plugs replaced	12-Sep	Complete	18-Oct	Shop	Elect	Tony
High School	need internet drop in math collaboration room	12-Sep	Complete	20-Sep	Shop	Elect	Tony
High School	replace breaker old one burnt out	12-Sep	Complete	13-Sep	Shop	Elect	Tony
High School	room 332 needs new set of light switches	15-Sep	Complete	17-Sep	Shop	Elect	Tony
<b>High School</b>	<b>auto shop overhead doors needs repairs</b>	<b>23-Sep</b>	<b>Complete</b>	<b>13-Oct</b>	<b>Contractor</b>	<b>OOOO</b>	<b>XXXX</b>
High School	toilet in teachers' room needs repairs	30-Sep	Complete	30-Sep	Shop	Plumb	Ryan
High School	need keys made	7-Oct	Complete	7-Oct	Shop	Main	Bobby
High School	install white board room 230	11-Oct	Complete	11-Oct	Shop	Main	Ryan
Hoover	repair timbers in garden	1-Sep	Complete	1-Sep	Shop	Main	Bobby
Hoover	repair railing by Big K entrance	1-Sep	Complete	2-Sep	Shop	Main	Bobby
Hoover	repairs to 1st and 2nd floor boys and girls room	1-Sep	Complete	8-Sep	Shop	Plumb	Ryan
Hoover	replaced several broken toilet seats	1-Sep	Complete	1-Sep	Shop	Plumb	Ryan
Hoover	repairs to reading room door	2-Sep	Complete	2-Sep	Shop	Main	Bobby
Hoover	seal Big K closet window outside and plaster walls at window	6-Sep	Complete	22-Sep	Shop	Main	Bobby
Hoover	repair 1st floor boys handicap stall	8-Sep	Complete	20-Sep	Shop	Main	Ryan
Hoover	repair Nurses' phone	23-Sep	Complete	18-Oct	Shop	Elect	Tony

Hoover	teachers lounge electrical breaker keeps tripping	27-Sep	Complete	28-Sep	Shop	Plumb	Ryan
Hoover	install backflow preventer for irrigation system installed by DPW	1-Oct	Complete	3-Oct	Shop	Plumb	Ryan
Hoover	pick up concrete and dispose of	22-Oct	Complete	22-Oct	Shop	Main	Bobby
Horace Mann	floor machine needs repairs	1-Sep	Complete	9-Sep	Shop	Main	Bobby
Horace Mann	relocate several white boards	1-Sep	Complete	9-Sep	Shop	Main	Bobby
Horace Mann	replace sump pump	1-Sep	Complete	2-Sep	Shop	Plumb	Ryan
Horace Mann	2nd floor girls room toilet clogged	15-Sep	Complete	15-Sep	Shop	Plumb	Ryan
Horace Mann	need repairs to 3 door closers	23-Sep	Complete	28-Oct	Shop	Main	Bobby
Horace Mann	room 105 clock needs repairs	26-Sep	Complete	20-Oct	Shop	Elect	Tony
Horace Mann	need several new soap dispensers	17-Oct	Complete	18-Oct	Shop	Main	Ryan
Horace Mann	need 2 clocks delivered	19-Oct	Complete	20-Oct	Shop	Elect	Tony
Lincoln	flag pole rope needs new hooks	1-Sep	Complete	2-Sep	Shop	Main	Bobby
Lincoln	install medicine cabinet in Nurses' office	6-Sep	Complete	19-Sep	Shop	Main	Bobby
Lincoln	delivered rugs and boxes	21-Sep	Complete	21-Sep	Shop	Main	Ryan
Lincoln	room 205 attach wires to clock	3-Oct	Complete	17-Oct	Shop	Elect	Bobby
Lincoln	repairs to faucet in room 104	7-Oct	Complete	7-Oct	Shop	Plumb	Ryan
Lincoln	install new flushometer in boys room	20-Oct	Complete	20-Oct	Shop	Plumb	Ryan
Middle School	repair backflow on ice machine C408	1-Sep	Complete	1-Sep	Shop	Plumb	Ryan
Middle School	repairs to sink boys restroom near boys locker room	20-Sep	Complete	21-Sep	Shop	Plumb	Ryan
Middle School	repair doors # 18 & 19	23-Sep	Complete	23-Sep	Shop	Carp	Billy
Middle School	repair CAT 6 jack	23-Sep	Complete	23-Sep	Shop	Elect	Tony
Middle School	repair damaged lights in gym	7-Oct	Complete	7-Oct	Shop	Elect	Tony
Middle School	replace broken paper towel dispenser in boys room gym	12-Oct	Complete	19-Oct	Shop	Main	Ryan
Middle School	repair UPS system for energy management	13-Oct	Complete	13-Oct	Shop	Elect	Tony
Middle School	install sign for volleyball	14-Oct	Complete	14-Oct	Shop	Main	Ryan
Middle School	repair drinking fountains on 1st & 2nd floors	18-Oct	Complete	18-Oct	Shop	Plumb	Ryan
Middle School	repair light by ovens	20-Oct	Complete	20-Oct	Shop	Elect	Tony
Roosevelt	please hang AED sign	1-Sep	Complete	19-Sep	Shop	Main	Bobby
Roosevelt	trouble with phone lines	2-Sep	Complete	13-Sep	Shop	Elect	Tony
Roosevelt	repair drinking fountain in lobby	13-Sep	Complete	13-Sep	Shop	Plumb	Ryan
Roosevelt	disconnect wiring from old water fountain	13-Sep	Complete	13-Sep	Shop	Elect	Tony
Roosevelt	4 doors need adjustments	23-Sep	Complete	28-Sep	Shop	Main	Bobby
Roosevelt	remove sings as instructed	30-Sep	Complete	11-Oct	Shop	Main	Bobby
Roosevelt	replaced 2 smoke detectors	14-Oct	Complete	14-Oct	Shop	Elect	Tony
Winthrop	hang kiosk by café	1-Sep	Complete	13-Sep	Shop	Main	Bobby
Winthrop	hang bulletin board and secure shelving units to wall	1-Sep	Complete	13-Sep	Shop	Main	Bobby
Winthrop	urinal needs repairs 2nd floor boys room	1-Sep	Complete	1-Sep	Shop	Plumb	Ryan
Winthrop	assemble table	13-Sep	Complete	1-Oct	Shop	Main	Ryan
Winthrop	adjust drinking fountain flow	20-Sep	Complete	20-Sep	Shop	Plumb	Ryan
Winthrop	connect CCTV equipment for Police Department & Jorge Pazos	26-Sep	Complete	26-Sep	Shop	Elect	Tony
Winthrop	3 windows bound up	27-Sep	Complete	23-Sep	Shop	Main	Bobby
Winthrop	correct network wiring in first floor rack for IT department	3-Oct	Complete	3-Oct	Shop	Elect	Tony
High School	repairs to toilet in teachers' restroom	1-Sep	Complete	2-Sep	Shop	Plumb	Ryan
High School	replace café drapes after roof is repaired(waiting for roof project complete)	1-Jun			Contractor	OOOO	XXXX
High School	outside lights outside Art room are not working	3-Oct			Shop	Elect	Tony

Hoover	repair hallway door closer	6-Oct			Shop	Main	Bobby
Lincoln	outside lights out on side of building	18-Oct			Shop	Elect	Tony
Middle School	broken light fixture on stairs by Auditorium	11-Oct			Shop	Elect	Tony
Middle School	cap all floor drains in science labs	25-Oct			Shop	Plumb	Ryan
Roosevelt	door bell not working	21-Oct			Shop	Elect	Tony