

MELROSE PUBLIC SCHOOLS
Melrose, Massachusetts
PRELIMINARY - FIELD TRIP APPLICATION FORM

Please complete all of the information requested below when submitting a field trip request for School Committee and/or Superintendent approval. If an item does not apply, please indicate N/A. OVERNIGHT and OUT-OF-STATE/COUNTRY TRIPS NEED SUPERINTENDENT and SCHOOL COMMITTEE APPROVAL.

All approvals are required prior to the scheduled field trip.

1. Grade(s) or Class (es) Students of Spanish, grades: 10 / 11 / 12
2. School Melrose High School
3. Destination Valencia, Spain
4. Departure: Date February 2013 Time: TBA Departing From: Logan Airport, Boston
5. Return: Date 03-01-11 Time: TBA Returning To : Logan Airport, Boston
6. Number of Students Attending: 26
7. Ratio of Chaperones to Students 1 to 13
8. Room/Cabin Assignments and Supervision Plan: Students and chaperones are hosted by families
9. Behavior Contract: pending
10. Signed Field Trip Parental Consent and Release from Liability Agreement Forms: pending
11. Medical Release Forms Obtained: pending
12. Number of Busses Required/Name of Bus Company: N/A
13. Cost of Trip (% paid by fundraising): Approx. \$1,500 paid by the student (No cost to the School System)
14. Educational Objectives Directly Related to Curricula: Total immersion in target language and culture; comparison of educational systems, cultural excursions, global studies.
15. Daily Itinerary (attach separate copy) pending
16. Evidence of Conformance to Applicable Statutes: pending

Hazing Law pending ADA Accommodations pending

Submitted by Nicsa Dagger-Cain RT 12/7/11 Date Dec. 1st. 2011
Approved by Principal Marianne Faur Date 12/7/11
Approved by Superintendent [Signature] Date 12/15/2011
Approved by School Committee _____ Date _____