

Time line to be followed for the development of the FY2013 School Budget is as follows:

FY2013 BUDGET DEVELOPMENT

*STEP	DEADLINE
1. Budget Guidelines along with District Goals/Request for Goals are distributed to budget holders	October 14, 2011
2. Preliminary budget requests and goals are submitted to the Business Manager for review	November 10, 2011
3. Revenue and Grant 5-Year trend distributed to and presented to School Committee	November 15, 2011
4. Review/discussion of fees and public input on budget	December 6, 2011
5. Departmental and School budget meetings between budget holder, Superintendent and Business Manager to finalize budget requests	December 9, 2011
6. Completed budget submitted by budget holders to the Business Manager	December 16, 2011
7. Budget presented to School Committee and vote on fees	January 10, 2012
8. School Committee review of Administration, Facilities, Technology, System-Wide budgets	January 24, 2012
9. School Committee review of Elementary Schools and SPED budgets	February 14, 2012
10. School Committee review of Middle School, High School, and Athletics budgets	February 28, 2012
11. Public Forum on budget	March 13, 2012
12. School Committee public budget deliberation discussion and vote on final budget	March 27, 2011
13. Present Budget to Board of Alderman	April 2, 2012

** Please note that steps and deadlines are anticipated and are subject to change*