

**MINUTES OF THE MEETING
OF THE
MELROSE SCHOOL COMMITTEE
Superintendent Search Committee Selection Committee
December 7, 2011**

A meeting of the Melrose School Committee Superintendent Search Committee Selection Committee was held this date in the Superintendent's Conference Room in the Melrose High School with the following members present: Ms. Thorp, Mr. Constantine, and Ms. Casatelli (Ms. Kourkoumelis attended as a member of the public and did not participate in the meeting).

Ms. Thorp called the meeting to order at 7:03 pm.

Ms. Casatelli moved, Mr. Constantine seconded and with three (3) votes in the affirmative (Ms. Thorp, Mr. Constantine, Ms. Casatelli), none (0) in the negative, it was

VOTED: To have Ms. Thorp chair the meeting

Ms. Casatelli moved, Mr. Constantine seconded and with three (3) votes in the affirmative (Ms. Thorp, Mr. Constantine, Ms. Casatelli), none (0) in the negative, it was

VOTED: To open the Public Comment period

Public Comment

Mr. Gerry Mroz of Mt. Vernon St. commented that he hoped the selection of the Superintendent Search Committee slate would not be done in Executive Session. He also hoped that the Search Committee would represent all views.

Ms. MaryAn Hollis of 182 Melrose St. reiterated the same sentiment. She also was unclear about the role of the Melrose City HR department in the process.

Ms. Casatelli moved, Mr. Constantine seconded and with three (3) votes in the affirmative (Ms. Thorp, Mr. Constantine, Ms. Casatelli), none (0) in the negative, it was

VOTED: To close the Public Comment period

Explanation of how the Search Committee would be formed

Upon advice from Counsel, Ms. Hollander had spoken with J. Sclarsic at the AG's Office, and the purpose of this meeting is to refine the list of candidates for the Superintendent Search Committee. We will not be proposing a specific slate of candidates. We will narrow the list, and we can provide some order to the names. The appropriate number of candidates in a section can be thought of as approximately 2 – 4 times the number of positions. At the December 20th meeting the full committee will chose the slate of candidates from our list. We may be asked what criteria we applied to our process of narrowing the lists.

Ms. Casatelli moved, Mr. Constantine seconded and with three (3) votes in the affirmative (Ms. Thorp, Mr. Constantine, Ms. Casatelli), none (0) in the negative, it was

VOTED: To enter Executive Session in order to conduct a preliminary screening of candidates for recommendation to the School Committee where an open meeting would have a detrimental effect on obtaining qualified candidates and to reconvene in Open Session when this screening was complete.

Upon return to Public Session, the following list of applicants for the Superintendent Search Committee was read.

School Committee Members (2 of 3)

Ms. Margaret Driscoll
Ms. Carrie Kourkoumelis
Mr. Don Lehman

Principals (2 of 2)

Mr. Dan Richards
Dr. Dennet Sidell

Teachers (2 of 3)

Ms. Naomi Baline
Ms. Paula Conis
Ms. Gayle Valiant

Administrators (1 of 4)

Ms. Kim Talbot
Mr. John Muldoon
Ms. Patti White-Lambright
Mr. Greg Zammuto

Community Members (2 of 9)

Atty. Bob Bell
Mr. Philip Cargill
Mr. Jerry Gates
Mr. Eric Heath
Ms. Diane Hogan
Dr. Jacy Ippolito
Ms. Lisa Lewis
Mr. Gerry Mroz
Ms. Connie O'Connor

Parents (3 of 15)

Ms. Elizabeth Christopher
Ms. Lisa Coyne
Ms. Carrie Weatherbee Cunningham
Mr. Tim Donnelly
Ms. Jessica Dugan
Ms. Sue Federico
Ms. Suzanne Galusi
Mr. Jerry Gates
Mr. Eric Heath
Ms. Erin Hobin-Audet
Ms. Kimberly LaFontana
Ms. Lisa Lewis
Ms. Kathleen McGourthy
Ms. Cindy O'Donnell
Ms. Andrea Szekely-Hill

Expert in the Field (1 of 4)

Dr. Phyllis Dragonas
Dr. Jacy Ippolito
Mr. Gerry Mroz
Mr. Marty Stanton

Ms. Casatelli moved, Mr. Constantine seconded and with three (3) votes in the affirmative (Ms. Thorp, Mr. Constantine, Ms. Casatelli), none (0) in the negative, it was

VOTED: To open the Public Comment period

Public Comment

Mr. Gerry Mroz of Mt. Vernon St. commented that he hoped the committee would continue in public session to develop a recommended slate for the consideration of the full committee. Ms. MaryAn Hollis of 182 Melrose St. reiterated the same sentiment.

Ms. Casatelli moved, Mr. Constantine seconded and with three (3) votes in the affirmative (Ms. Thorp, Mr. Constantine, Ms. Casatelli), none (0) in the negative, it was

VOTED: To close the Public Comment period

Ms. Casatelli moved, Mr. Constantine seconded and with three (3) votes in the affirmative (Ms. Thorp, Mr. Constantine, Ms. Casatelli), none (0) in the negative, it was

VOTED: To close the Adjourn the Meeting