

MELROSE PUBLIC SCHOOLS
Melrose, Massachusetts
FIELD TRIP APPLICATION FORM

Please complete all of the information requested below when submitting a field trip request for School Committee and/or Superintendent approval. If an item does not apply, please indicate N/A.
OVERNIGHT and OUT-OF-STATE/COUNTRY TRIPS NEED SUPERINTENDENT and SCHOOL COMMITTEE APPROVAL.

All approvals are required prior to the scheduled field trip.

1. Grade(s) or Class(es) 10th / US History I
 2. School Melrose High School
 3. Destination Atlanta and Savannah GA
 4. Departure: Date 4/18/11 Time 6:30 am Departing From MHS
 5. Return: Date 4/22/11 Time 5:00 pm Returning To MHS
 6. Number of Students Attending 40
 7. Ratio of Chaperones to Students 1 to every 10 students
 8. Room/Cabin Assignments and Supervision Plan Yes
 9. Behavior Contract Yes
 10. Signed Field Trip Parental Consent and Release from Liability Agreement Forms Will get
 11. Medical Release Forms Obtained Will get if needed
 12. Number of Busses Required/Name of Bus Company 1 bus / Educational Travel
 13. Cost of Trip (% paid by fundraising) \$679.00 per student w/o Airfare
 14. Educational Objectives Directly Related to Curricula see attachment
 15. Daily Itinerary (attach separate copy)
 16. Evidence of Conformance to Applicable Statutes:
Hazing Law _____ ADA Accommodations _____
- Submitted by Rachel B Williams Date 6/30/10
Approved by Principal M. Fournier Date 7/8/10
Approved by Superintendent [Signature] Date 7/14/2010
Approved by School Committee _____ Date _____