

### Meeting Times, Attendance and Scheduling:

- The third PTO meeting of the 2011-2012 school year was called to order by Co-Presidents, Tammy O’Keefe and Lauren Hitchman, at 7:25 PM and adjourned at 8:37 PM.
- In attendance were PTO officers, committee members, teachers and concerned parents
- The next meeting will be held Tuesday January 10 at 7:00 PM

### Agenda Item 1 – Principal’s Report:

- Dr. Sidell’s email has been down. If you sent him an email and he hasn’t responded, please follow up with him or Marcia.
- A big Thank You to Donna George for planning “Night at Races” fundraiser. It was great to see a lot of new faces!
- Thank you to John Cancelarich and Bill Forbes for all the playground progress including new wall, sod, sprinkler, pavement, border, mats and cement blocks, 4 ball piece, new hoops – waiting on mulch and working on chain ladder.
- New hooks were installed outside some of the classrooms in hallways – these are safer.
- Looking for parents to represent for superintendent search committee – please contact Dr. Sidell if interested.
- Site council sponsoring Hoover Family Math Night – February 3. Activities for the whole family. The activities will be based on grade. Looking for volunteers for this event, if interested, please contact Carla Francazio.
- Request for funds – \$169.90 for 2 memberships for “Learning A to Z”. \$240.00 for 120 memberships for vocabulary and spelling city. Remaining money.....1800 to purchase 10 more ipads. Total is \$2199.77. . **Motion raised, seconded and voted to approve the \$2,199.77.**

### Agenda Item 2 – President’s Report

- Thank you to everyone who attended and helped plan our Fall Fundraiser.
- Popcorn and clash day Thursday November 17
- Entertainment book orders are due this Friday November 18.

### Agenda Item 3 – Vice President’s Report:

- Thousands of items to be delivered soon.....looking for volunteers to wrap presents. Hoping to have the Holiday store on December 15 and 16. Definitive dates will be announced shortly.
- Food pantry - % of families that now shop at pantry has gone up 78%. Shelves are bare!! All donations are truly appreciated!!!

### Agenda Item 4 – Treasurer’s Report:

- Expenses for this fundraiser were much cheaper than previous years.
- All tickets, raffle and auction items were pure profit.
- If we had more participation – we would have been quite profitable.
- Projected surplus after fundraiser. Annual fund did a lot better.
- Talked about starting the new year with a projected surplus and in order to do that we would need to have another fundraiser.
- School picture funds will help out with math night and science fair.

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- Grant committee – anyone interested in grants contact Penny X. Jones

### Agenda Item 5 – Committees:

- **Library** – New software has been installed on library computer. Teachers can look up books from classroom Book fair December 7-9.
- **Ways and Means** – The money raised from the Fall Fundraiser will cover us for year. This was a hard year for sponsorships – sponsorships more than covered expenses. Expenses for this fundraiser were much cheaper than previous years. All tix, raffle and auction items were pure profit. If we had more participation – we would have been quite profitable.
- **Playground** – Waiting until spring to paint. There was a question as to when the mulch was going to be filled. There is too big of a lip and the children can easily trip. Dr. Sidell to follow up when they will be filling.
- **City Wide PTO** - Superintendent search. 13 person committee – one school administrator from central admin side and one from bargaining unit side, 2 principals, 2 teachers, 3 parents (each school to pick 2 then narrow down), 2 community members, 2 school committee members.  
Hope to have someone hired by April to start July 1.

Discussion of fundraisers at different schools

- **Community outreach**
- **Directory**
- **Site council**

### Miscellaneous – Items not on the Agenda

- Melrose PTO Inc – Martha Grover – turnover on the board of Melrose PTO Inc..
- Betsy Giovanardi spoke about the STEM Expo happening Saturday November 19.
- Betsy also spoke about a citywide Science Fair that is to happen next year. Details are still being worked out. There will be a kick-off meeting on December 12 during Sidell Time. Betsy asked for \$350 to put towards the science fair. . Motion raised, seconded and voted to approve the \$350 for the Science Fair

November 50/50 winners!!

\$50 - Marlene Anderson

\$50 - Joan Ruland Donnelly

\$25 – Peter and Patty Spencer