

Job Classification = A description of the specific group of duties and responsibilities of a position

Code	Job Classification	Description/Definition	Where is Degree Data Collected?	Requires Assignment Information
Official -- Administrative				
1200	Superintendent of Schools	Serves as the chief executive officer and primary advisor to the board of education. Responsibilities include overseeing the development of educational programs and all other activities which impact on those programs.	ELAR	Assignment Info is Not Applicable (WA08=000)
1201	Assistant/Associate/ Vice Superintendents	Performs high-level executive management functions for a superintendent in the areas of personnel, instruction, and/or administration such as business, transportation, food services, maintenance, operation, facility management/ planning, and others. Such an assignment also includes performing the duties of the superintendent in his or her absence as assigned or designated.	ELAR	Not Applicable
1202	School Business Official	Directs individuals and manages the financial matters of the district.	ELAR	Not Applicable
1205	Other District Wide Administrators	Directs individuals and manages functional supporting services under the direction of a senior staff member. This includes directors, management information and technology services, grants managers, planning directors, assistants to the superintendent, and others.	ELAR	Not Applicable
1210	Supervisor/Director of Guidance	Directs individuals and manages the Guidance Office.	ELAR	Not Applicable
1211	Supervisor/Director of Pupil Personnel	Directs individuals and manages the office of pupil personnel services.	ELAR	Not Applicable
1212	Special Education Administrator	Supervises all special education for the school district and ensures compliance with all federal and state special education laws.	ELAR	Not Applicable
1213	Supervisor/Director/Coordinator: Arts	Directs individuals and/or manages the Art Department.	ELAR	Not Applicable
1214	Supervisor/Director/Coordinator of Assessment	Directs individuals and/or manages the Assessment Department.	ELAR	Not Applicable
1215	Supervisor/Director/Coordinator of Curriculum	Develops or supervises curriculum and instructional development activities. This assignment requires expertise in a specialized field and includes the curriculum consultant and curriculum supervisor.	ELAR	Not Applicable
1216	Supervisor/Director/Coordinator: English Language Learner	Directs individuals and/or manages the Office of English Language Learners.	ELAR	Not Applicable
1217	Supervisor/Director/Coordinator: English	Directs individuals and/or manages the English Department.	ELAR	Not Applicable
1218	Supervisor/Director/Coordinator: Foreign Language	Directs individuals and/or manages the Foreign Language Office.	ELAR	Not Applicable
1219	Supervisor/Director/Coordinator: History/Social Studies	Directs individuals and/or manages the History/Social Studies Office.	ELAR	Not Applicable

1220	Supervisor/Director/Coordinator: Library/Media	Directs individuals and/or manages the Library/Media Office.	ELAR	Not Applicable
1221	Supervisor/Director/Coordinator: Mathematics	Directs individuals and/or manages the Mathematics Department.	ELAR	Not Applicable
1222	Supervisor/Director/Coordinator: Reading	Directs individuals and/or manages the Reading Department.	ELAR	Not Applicable
1223	Supervisor/Director/Coordinator: Science	Directs individuals and/or manages the Science Department.	ELAR	Not Applicable
1224	Supervisor/Director/Coordinator: Technology	Individuals who are in charge of technology decision making, including planning, budgeting, selecting, and purchasing equipment.	ELAR	Not Applicable
1225	Supervisor/Director/Coordinator of Professional Development	Directs individuals and/or manages the Professional Development Office.	ELAR	Not Applicable
1305	Principal/headmaster/headmistress/head of school	Performs the highest level of executive management functions in an individual school, a group of schools or units of a school system. Responsibilities include the administration of instructional programs, extracurricular programs, community relations, operation of the school plant, selection and evaluation of professional and support staff, and the coordination of staff and student activities.	ELAR	Not Applicable
1310	Deputy/associate/vice-/assistance principal	Performs high-level executive management functions in an individual school, group of schools, or units of a school system. Primary duties include but are not limited to: 1) supervising student behavior; 2) handling specific assigned duties related to school management; 3) continuing curriculum and staff development; 4) working cooperatively with professional staff; 5) providing leadership in the instructional program; and 6) coordinating and/or arranging class schedules.	ELAR	Not Applicable
1320	Other School Administrator/ Coordinator	Directs individuals and/or manages functional supporting services under the direction of a senior staff member. This includes directors, management information and technology services, and others.	ELAR	Not Applicable

Instructional Staff

2305	Teacher	Provides instruction, learning experiences, and care to students during a particular time period or in a given discipline.	ELAR	Assignment Required
2310	Teacher - support content instruction	Provides supportive content instruction in the classroom. The students receiving services from these educators also receive direct content instruction in core academic areas from a teacher that needs to meet the Highly Qualified teacher requirements, and therefore these educators are not required to meet the highly qualified standard in the content area.	ELAR	Assignment Required
2325	Long Term Substitute Teacher	An individual temporarily assigned to	ELAR	Assignment

		a specific teaching assignment for a minimum of 30 days.		Required
2330	Instructional Coach	Teacher that provides support to other teachers such as a mentor teacher.	ELAR	Assignment Required

Instructional Support Staff

3324	Educational Interpreters	A trained Professional Interpreter working in a K-12 environment who transmits information from one language or code to another. American Sign Language (ASL), Signed Exact English (SEE), Pidgin Sighned English (PSE), are commonly used by students.	EPIMS	Not Applicable
3325	Diagnostic and Evaluation Staff		EPIMS	Not Applicable
3326	Recreation and Therapeutic Recreation Specialists		EPIMS	Not Applicable
3327	Rehabilitation Counselor		EPIMS	Not Applicable
3328	Work Study Coordinator		EPIMS	Not Applicable
3329	Guidance Counselor	Guides individuals by assisting them in problem solving, decision making, discovering meaning, and articulating goals related to personal, education, and career development.	ELAR	Not Applicable
3330	Librarians and Media Center Directors	Develops plans for and manage the use of teaching and learning resources, including the maintenance of equipment, content material, services, multimedia, and information sources.	ELAR	Not Applicable
3340	Junior ROTC Instructor	Individual who provides support and instruction for Jr ROTC Program.	Not Collected	Not Applicable

Instructional Support and Special Education Shared Staff

An individual who works with both special education and non-special education students should be reported with two work assignment records reflecting both job classifications for special ed. and non-special ed. with the appropriate FTE for each.

3350	School Adjustment Counselor -- Non-Special Education	Provides social services for students. Social workers help individuals increase their capacities for problem solving and coping, and help obtain needed resources, facilitate interactions between individuals and their environments, make organizations responsible to individuals, and influence social policies.	ELAR	Not Applicable
3351	School Adjustment Counselor -- Special Education	Provides social services for students in special education. Social workers help individuals increase their capacities for problem solving and coping, and help obtain needed resources, facilitate interactions between individuals and their environments, make organizations responsible to individuals, and influence social policies.	ELAR	Not Applicable
3360	School Psychologist -- Non-Special Education	Evaluates and analyzes students' behavior by measuring and interpreting their intellectual, emotional, and social development, and diagnosing their educational and	ELAR	Not Applicable

3361	School Psychologist -- Special Education	personal problems. Evaluates and analyzes behavior of students in special education by measuring and interpreting their intellectual, emotional, and social development, and diagnosing their educational and personal problems.	ELAR	Not Applicable
3370	School Social Worker -- Non-Special Education	Provides social services for students. Social workers help individuals increase their capacities for problem solving and coping, and help obtain needed resources, facilitate interactions between individuals and their environments, make organizations responsible to individuals, and influence social policies.	ELAR	Not Applicable
3371	School Social Worker -- Special Education	Provides social services for students in special education. Social workers help individuals increase their capacities for problem solving and coping, and help obtain needed resources, facilitate interactions between individuals and their environments, make organizations responsible to individuals, and influence social policies.	ELAR	Not Applicable

Paraprofessional

4100	Paraprofessional	Works alongside and assists professional individuals.	EPIMS	Assignment Required
------	------------------	-------------------------------------------------------	-------	----------------------------

Special Education Related Staff

3411	Audiologist	A professional who screens, identifies, assesses and interprets, diagnoses, rehabilitates and works to prevent communication disorders.	EPIMS	Not Applicable
3421	Occupational Therapist	Health professionals who use occupational activities with specific goals in helping children to prevent, lessen or overcome physical, psychological or developmental disabilities.	EPIMS	Not Applicable
3431	Physical Therapist	A trained professional who performs and teaches exercises and other physical activities to aid in rehabilitation and maximize physical ability with less pain.	EPIMS	Not Applicable
3441	Orientation and Mobility Instructor (Peripatologist)	An individual who trains youths who are blind or visually impaired in order to provide them with the orientation and mobility skills necessary for independent travel in a variety of environments.	EPIMS	Not Applicable
3451	Speech Pathologist	A therapist responsible for the evaluation and treatment of problems with speech and language including: auditory, cognitive comprehension, attention, writing, reading, and expression skills.	EPIMS	Not Applicable
3461	Other Related Special Education Staff		EPIMS	Not Applicable

Medical / Health Services

5010	Physician		Not Collected	Not Applicable
------	-----------	--	---------------	----------------

5015	Psychiatrist		Not Collected	Not Applicable
5020	School Nurse -- Non-Special Education	Performs the functions of a registered nurse.	ELAR	Not Applicable
5021	School Nurse -- Special Education	Performs the functions of a registered nurse for students in special education.	ELAR	Not Applicable

Office / Clerical / Administrative Support

6100	Administrative Aides		Not Collected	Not Applicable
6110	Administrative Clerks and Secretaries		Not Collected	Not Applicable
6120	Special Education Administrative Aides		Not Collected	Not Applicable
6130	Special Education Administrative Clerks and Secretaries		Not Collected	Not Applicable
6140	Information Services & Technical Support		Not Collected	Not Applicable
6150	Other Administrative Support Personnel		Not Collected	Not Applicable