



MELROSE PUBLIC SCHOOLS

Administrative Offices
360 Lynn Fells Parkway
Melrose, MA 02176

Patricia Muxie
Director of Curriculum

Telephone Number (781) 979-2109
FAX: (781) 979-2156
Email: pmuxie@melrose.mec.edu

To: Parents/Guardians/Teachers/Secondary Students
From: Pat Muxie
Re: Curriculum Review Council

December 5, 2011

The Curriculum Review Council is an important part of the cyclical curriculum review process by which our district examines the methods and materials we use in all content areas. Our goal is to have a council comprised of teachers, administrators, parents, and secondary students. The council meets approximately four to five times a year for 1-2 hours. Its main role is to monitor the activities of curriculum development teams called for in the curriculum renewal plan. These activities revolve around the introduction and implementation of programs in the Melrose Public Schools. The Council serves as a review and advisory board for textbook adoptions, new courses, new programs, changes in department offerings, and significant shifts in instructional content and/or philosophy. Teachers can earn professional development points as a result of their participation on the council.

If you are interested in being part of the Curriculum Review Council, please sign the slip below and return it by December 14th to: Denise Jones, Melrose Public Schools, 360 Lynn Fells Parkway, Melrose, MA 02176. You may also return it electronically as an attachment to: djones@melrose.mec.edu. **Our first meeting will be held at 3 p.m. in the Supt. Conference Room at Central Administration on December 20, 2011.** *If you participated in our Council last year, you do not have to send another letter of interest unless your phone or e-mail has changed.*

Thank-you for your interest!

Sincerely,

Pat Muxie

2011-2012 CURRICULUM REVIEW COUNCIL RESPONSE SLIP

I am interested in being part of the Curriculum Review Council. I understand that our council is an advisory board through which our district examines the methods and materials we use in the content areas.

(Printed Name of Teacher, Parent, or High School Student)

School

Address

Phone #

E-mail address