



MELROSE PUBLIC SCHOOLS

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To: All Principals and Certified Staff Including Specialists and Special Education Staff
From: Pat Muxie
Re: Upcoming District-Wide Professional Development Day –October 13th

Oct 6, 2009

Listed below is the line-up of Professional Development activities for October 13th, which is a district-wide professional development day. Please feel free to join us in the Melrose Veterans Memorial Middle School Cafeteria for a light breakfast served by Ken Dolce and his Chartwells Staff from 7:15-8:15. Lunch is on your own. In case you misplace it, copies of this notice will be near the MS cafeteria doors.

Early Childhood Center Staff, 5 Education Stations Staff, and Elementary Library Media Specialist

Location: Early Childhood Center

8:30-12:30 Pediatric First Aid Training with Cataldo Ambulance to include obstructed airway and child CPR techniques

12:30-1:00 Lunch

1:00-2:30 NAEYC accreditation work

Kindergarten

Location: 4th Floor Project Room MVMMS

8:30-12:30 NAEYC Accreditation- Self-Study and Beyond with Rita Rizensky

12:30-1:00 Lunch

1:00-2:30 Begin to gather work samples with your partner teacher/s for student portfolios required by NAEYC

Grade 1

Location: 2nd Floor Project Room-MVMMS

8:30-11:30 Effective Guided Reading and Writing Integration- Dot Williams

11:30-12:00 Lunch

12:00-2:30 Effective Guided Reading Management and Implementation to Meet the Needs of All Learners

Grades 2&3

Location: 2nd Floor Project Room for 8:30-11:30

8:30-11:30 Effective Guided Reading and Writing Integration – Dot Williams

11:30-12:00 Lunch

Location: 3rd Floor Project Room for 12:00-2:30

12:00-2:30 Effective Administration of the DRA2 for Student Assessment and Tailored Instruction- Maddie Coutts

Grades 4&5 and Reading Specialists

Location: 3rd Floor Project Room

8:30-11:30 Effective Administration of the DRA2 for Student Assessment and Tailored Instruction- Maddie Coutts

11:30-12:00 Lunch

Location: Middle School Resource Room/Library for 12-2:30

12:00-2:30 Additional DRA2 Hands-On Time to Practice Administration – Reading Specialists will be present to facilitate.

OVER!

Grades 6-8

Location: MVMMS

8:30-9:00 Auditorium- Faculty Meeting Topic- Incorporating DI Into Your Lesson Plans

9:00-11:30 Creating Actual Differentiated Lesson Plans to Meet the Needs of All Learners

11:30-12:00 Lunch

12:00-2:10 Creating Actual Differentiated Lesson Plans to Meet the Needs of All Learners

Grades 9-12

Location: MHS

8:00-8:15 General Intro in Resource Center- John Buxton and Paula Conis

8:20-9:40 Content Area Rubric Discussions

Note! Room must have a SmartBoard! **Computer Lab 149 is already in use!**

Department Chairs will meet during this time with John Buxton in the Main Office Conference Room.

9:45-11:45 NEASC Committee Meetings

11:45-12:15 Lunch

12:15-2:10 Content Area Work-Open Response and Core Assignments

Art

Note- HS Art staff should follow the MHS schedule above from 8:00-11:30

Elementary and MS Art Staff- 8:30-11:30 Multicultural Art through Adinkra, Presenter: Jodi Schmidt

Location: Gale Babin's Art Room

11:30-12:00 Lunch

12:00-2:10 ALL Art Staff- Incorporating Multicultural Art Through Sand Painting, Presenter: Jodi Schmidt

Location: Gale Babin's Art Room

Special Education Staff Including OT, PT, COTA, Speech and Language, School Psychologists

Location: Supt. Conference Room at Central Administration

8:30-11:30 Writing Effective Goal and Objective Statements on IEPs- What are the Essential Components?

Presented by Patti White-Lambright

11:30-12:00 Lunch

12:00-2:30 Teamwork:Creating Banks of Goal and Objective Statements for Use on IEPs

Music

Location: MVMMS Room E 108

8:30- 9:00 Staff Meeting with Mary Weeks

9:00-12:00 A Taste of Kodaly presented by Jeff Gage

12:00-12:30 Lunch

12:30-2:30 Discussion: Incorporating the Ideas of Karl Orff Into Your Instruction

Physical Education and Health/Wellness Staff

Location: MHS

Note- High School PE, Health and Wellness Staff should follow the MHS schedule above from 8:00-11:30

Elementary and MS PE, Health and Wellness Staff- 8:30-11:30 Pre-K-8 Curriculum Work

Facilitator: Pat Ruggiero and Eugene Metto *Location: Left Side of HS Resource Center*

Tasks will include:

- Review of current K-8 curriculum materials
- Review of MA Health Frameworks
- Discussion and decisions about which materials to alter or eliminate
- Review and revise benchmarks if necessary with a focus on the future

11:30-12:00 Lunch

12:00-2:10 HS Curriculum Mapping *Location: High School Resource Center*

12:00-2:30 Elementary and MS Curriculum Mapping

Tasks for both teams will include:

- Review, update, and reconstruct the present curriculum map
- Introduction of syllabi for all grade levels